WHITEFORD TOWNSHIP

MONROE COUNTY

STATE OF MICHIGAN

FINANCIAL STATEMENTS AND AUDITORS' REPORT

Fiscal Year Ended June 30, 2006

Michigan Department of Treasury 496 (02/06)

			rocedu 2 of 1968, as		port nd P.A. 71 of 1919	, as amended.					
Local	Unit	of Gov	ernment Typ	e			Local Unit Nam	e	-	County	
□c	ount	y	□City	⊠Twp	□Village	□Other	WHITEFOR	RD TOWNSHIP		MONROE	
		r End	000		Opinion Date	- 22 2006		Date Audit Report Subm	nitted to State		
			.006		Septembe	er 22, 2006) 				
		that									
					s licensed to p						
					erial, "no" resp ments and rec			sed in the financial stat	ements, inclu	ding the notes, or in the	
	YES	9	Check ea	ach applic	able box bel	ow. (See in	structions for	further detail.)			
•	×				nponent units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the notes to the financial statements as necessary.						
	×							nit's unreserved fund b udget for expenditures		stricted net assets	
	×		The local	unit is in o	compliance wi	th the Unifo	orm Chart of A	ccounts issued by the	Department o	f Treasury.	
	×		The local	unit has a	idopted a bud	get for all re	equired funds.				
	×		A public h	nearing on	the budget w	as held in a	ccordance wi	h State statute.			
	×				not violated the ssued by the I				the Emergeno	cy Municipal Loan Act, or	
		×	The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit. SEE ATTACHI								
	×		The local	unit only l	holds deposits	/investmen	ts that comply	with statutory requirer	ments.		
	×				no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for nits of Government in Michigan, as revised (see Appendix H of Bulletin).						
0.	×		that have	not been	previously cor	mmunicated	to the Local			uring the course of our audit If there is such activity that has	
1.		×	The local	unit is fre	e of repeated	comments	from previous	years.			
2.	×		The audit	topinion is	UNQUALIFIE	ED.					
3.	×				complied with (g principles (C		r <u>GASB 34 as</u>	modified by MCGAA S	Statement #7	and other generally	
1 .	×		The board	d or counc	cil approves al	I invoices p	rior to paymer	nt as required by charte	er or statute.		
5.	×		To our kn	owledge,	bank reconcili	ations that	were reviewe	d were performed timel	ly.		
esc esc	ided cripti	in tl on(s)	nis or any of the aut	other aud hority and		do they of n.	otain a stand-	alone audit, please e		he audited entity and is not ame(s), address(es), and a	
			losed the	-		Enclosed		d (enter a brief justification	n)		
ina	incia	l Sta	tements			\boxtimes					
he	lette	er of (Comments	and Reco	ommendations						
		escribe	•				N/A				
DΑ	VID	W. 1	CCOUNTANT (FI	•	CPA			Telephone Number (517) 486-4371			
	t Addi		DIAN OT					City	State	Zip 40229	
			RIAN ST. Signature		111	 Dri	inted Name	BLISSFIELD	MI License N	49228	
(12	un	Ela	lten (201 -	DAVID.	WALTERS		70/35Z/	

Auditing Procedures Report

Whiteford Township June 30, 2006

Item #7) The property taxes Whiteford Township collected for Blissfield Community Schools were not issued to the school district in the time frame allowed by the state. The total amount of tax collected and paid to Blissfield Community Schools on March 4, 2006 was \$555.75. This amount was a result of collections in December 2005 of \$300.79 and February 2006 of \$254.96. We made reference to this in the submitted audit report.

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Comments and Recommendations

116 WEST ADRIAN STREET • BLISSFIELD, MICHIGAN 49228 • (517) 486 - 4371 • FAX (517) 486 - 4372

Board of Trustees Whiteford Township Monroe County, Michigan

We have audited the financial statements of Whiteford Township, as of and for the year ended June 30, 2006, as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Township prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Michigan, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the cash and unencumbered cash balances of Whiteford Township, as of June 30, 2006 and the revenues received and expenditures paid for the year then ended on the basis of accounting described in Note 1.

This report is intended solely for the information and use of the governing body and management of Whiteford Township and for filing with the State of Michigan. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

David W. Walters, PC

September 22, 2006

Whiteford Township Combined Balance Sheet - All Fund Types and Account Groups June 30, 2006

			Governmental Fund Types	
	_0	General	Special Assessment	Debt Services
Assets				
Cash in bank	\$ 4	198,866		504,592
Due from other funds	4	118,503	502	
Land				
Building				
Equipment				
Vehicles				
Amount to be provided for retirement of				
general long-term debt Deferred interest				
beteffed intelest	-			
Total Assets	\$ 9	17,369	502_	504,592
				
Liabilities and Fund Balance				
Liabilities				
Notes and lease payable (Note 4)	\$			
Due other funds	·			285,728
Due other governmental agencies				,
Deposits		10,335		
Restricted gifts				
Total Liabilities		10,335		206 720
		10,555		285,728
Fund Balance				
Investment in general fixed assets				
Reserved			502	218,864
Unreserved:				
Designated	3	98,376		
Undesignated	5	08,658		
Total Liabilities and				
Fund Balance	\$ 9	17,369	502	504 502
	, <u> </u>		JUZ	50 4,5 92

		Fiduciary Fund Type	Acco Grou	Total	
Special Revenue	Building & Site	Trust and Agency	General <u>Fixed Asse</u> tsI	General Long Term Debt	(Memorandum Only)
134,660	168,000	48,188	189,849 1,423,988 455,864 838,301		1,354,306 419,005 189,849 1,423,988 455,864 838,301
134,660	168,000	48,188	2,908,002	666,962 18,368 685,330	666, 962 18, 368 5, 366, 643
129,773		3,504 44,684		685,330	685,330 419,005 44,684
4,887					10,335 4,887
134,660		48,188		685,330	1,164,241
			2,908,002		2,908,002 219,366
	168,000				398,376 676,658
134,660	168,000	48,188	2,908,002	685,330	5,366,643

Whiteford Township Combined Statement of Revenue Received, Expenditures Paid and Changes in Fund Balance All Fund Types and Account Groups Year Ended June 30, 2006

	Governmental Fund Types			
	General	Special Assessment	Special Revenue	
Revenues Received				
Taxes	\$ 208,636	2,072	339,986	
Licenses & permits	53,072			
State revenue sharing	303,841			
Interest and penalties	5,747		4,611	
Cemetery fees	34,255			
Services & other	93,505		1,660	
Sand & stone removal fees	105,081		·	
Collection fees	50,139			
Total revenues received	854,276	2,072	346,257	
Expenditures Paid				
General government	248,676			
Zoning and planning	5,869			
Health & welfare	72,976			
Recreation	56,698			
Cemetery	23,574			
Drains at large	0			
Road maintenance	-		458,488	
Public safety	29,792	2,072	76,777	
Legislative	28,437	2,0,2	70,777	
Debt service interest (Note 4)	20,13,			
Principal retirement				
Total expenditures paid	466,022	2,072	535,265	
Excess Revenues (Expenditures)	388,254	0	(189,008)	
Other Financed Sources (Uses) Land sale	398,376			
Transfers from other funds (Note 2 & 3)	330,370		100.000	
Transfers to other funds (Note 3)	(340,274)		189,008	
Puggge of December 1 5:1				
Excess of Revenues and Other Sources				
over/under Expenditures & Other Uses	446, 356	0	0	
Fund Balance - July 1, 2005	460,678	502	0	
Fund Balance - June 30, 2006	\$ 907,034	502	0	

		Groups	Total
Debt	Building	General	(Memorandum
Service	<u>& Site</u>	Fixed Assets	Only)
			550,694
			53,072
			303,841
7,466			17,824
			34,255
			95,165
			105,081
			50,139
7,466			1,210,071
			248,676
			5,869
			72,976
			56,698
			23,574
			0
			458,488
			108,641
			28,437
35,238			35,238
124,490			124,490
159,728			1,163,087
(152,262)			46,984
			398,376
147,224		4,042	340,274
			(340,274)
(5,038)		4,042	445,360
223,902	168,000	2,903,960_	<u>3,757,042</u>
218,864	168,000	2,908,002	4,202,402

Whiteford Township Combined Statement of Revenues Received, Expenditures Paid and Changes in Fund Balances Budget and Actual - General and Special Revenue Funds Year Ended June 30, 2006

	_	_	General Fun	d
		Budget	Actual	Variance Favorable (Unfavorable)
Revenues Received				
Property taxes	, \$	178,700	208,636	29,936
Licenses and permits		70,100	53,072	(17,028)
State revenue sharing		300,000	303,841	3,841
Interest and penalties		3,000	5,747	2,747
Cemetery fees		20,000	34,255	14,255
Services and other		51,000	93,505	42,505
Sand & stone removal		110,000	105,081	(4,919)
Collection fees	,	40,000	50,139	10,139
Total Revenues Received	\$	772,800	854,276	81,476

Sp	ecial Revenu	e Funds	Debt Retirement			
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
360,600	339,986	(20,614)				
	4,611	4,611		7,466	7,466	
	1,660	1,660				
360,600	346,257	(14, 343)	0	7,466	7,466	

Whiteford Township

Combined Statement of Revenues Received, Expenditures Paid and Changes in Fund Balances Budget and Actual - General and Special Revenue Funds Year Ended June 30, 2006

		General Fu	nd
	Budget	Actual	Variance Favorable (Unfavorable)
Total Revenues Received	\$ 772,800	854,276	81,476
Expenditures Paid			
Operating	117,300	83,172	34,128
Supervisor	42,000	40,962	1,038
Clerk	41,000	33,054	7,946
Treasurer	37,000	36,691	309
Board of Review	2,000	1,487	513
Zoning and planning	6,000	5,869	131
Legislative	28,500	28,437	63
Assessing	49,000	44,651	4,349
Professional	31,000	29,326	1,674
Cemetery	24,000	23,574	426
Building inspection	50,000	40,944	9,056
Street lights	8,500	8,497	3
Repairs & maintenance	3,700	2,868	832
Drains at large	5,900	0	5,900
Recreation	79,000	56,698	22,302
Fire protection	30,000	8,684	21,316
Law enforcement	30,000	21,108	8,892
Road Maintenance	33,344	21,100	0,032
Debt Service Principal			
Debt Service Interest			
Total expenditures paid	584,900	466,022	118,878
Excess Revenues - (Expenditures)	187,900	388,254	200,354
Transfers from other funds			
Land sale		398,376	398,376
Transfers to other funds (Note 3)	(340,274)	(340,274)	
Excess Revenues and Other Sources over under Expenditures and Other Uses	(152,374)	446,356	598,730
Fund Balance - July 1, 2005	460,678	460,678	0
Fund Balance - June 30, 2006	308,304	907,034	<u>598,</u> 730

Spe	ecial Revenu	e Funds	Debt Retirement			
		Variance Favorable			Variance Favorable	
Budget	<u>Actual</u>	(Unfavorable)	Budget	Actual	(Unfavorable)	
360,600	346,257	(14,343)	0_	7,466	7,466	

100,000	76,777	23,223			
508,000	458,488	49,512			
			129,000	124,490	4,510
			36,000	35,238	762
608,000	535,265	72,735	165,000	159,728	5,272
(247,400)	(189,008)	58,392	(165,000)	(152, 262)	12,738
189,008	189,008		147,224	147,224	
					
(58,392)	0	58,392	(17,776)	(5,038)	12,738
0	0	0	223,902	223,902	0
(58, 392)	0	58,392	206,126	218,864	12,738

Whiteford Township Combined Statement of Changes in Assets and Liabilities All Agency Funds Year Ended June 30, 2006

		 lance 1, 2005	Additions	Deductions	ance 30, 2006
	Assets				
Cash	in bank	\$ 50,374	5,221,826	5,224,012	\$ 48,188
	Liabilities				
Due -	Other Funds	3, 837	635,588	635,921	3,504
Due -	County & State	46,537	2,517,469	2,519,322	44,684
Due -	Schools	 0	2,068,769	2,068,769	 0
		\$ 50,374	5,221,826	5,224,012	\$ 48,188

Whiteford Township Notes to Financial Statements June 30, 2006

1) Summary of Significant Accounting Policies

Basis of Accounting

The cash basis of accounting is followed by all funds.

Basis of Presentation: Fund Accounting

The accounts of Whiteford Township are organized on the basis of funds and account groups, each of which is a separate entity with its own self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures. Resources are accounted for in individual funds based upon the purposes for which they are to be spent and the restrictions, if any, on the spending activities. Whiteford Township uses the following generic fund types in its activities.

Governmental Fund Types

General Fund

The general operating fund of the Township accounts for all financial resources that are not required to be accounted for in the specific revenue funds.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt including principal, interest and related costs.

Building & Site Funds

The Building 6 Site Fund is used to account for financial resources designated for future property acquisitions.

Whiteford Township Notes to Financial Statements (Continued) June 30, 2006

Fiduciary Fund Type

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the Township in a trustee capacity or as an agent for other funds and/or other governments. These include Expendable Trust and Agency Funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

General Fixed Assets

General fixed assets purchased are recorded as expenditures in the (applicable fund) at time of purchase. Such assets are capitalized at cost or estimated cost in the general fixed assets group of accounts except for certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems.

No depreciation has been provided on general fixed assets.

General Long-Term Debt Account Group

The General Long-Term Debt Account Group is used to account for long-term liabilities to be financed from government funds.

Cash Deposits

At June 30, 2006 the carrying amount of the Township's cash deposits were \$ 1,354,306 all of which were in bank certificates of deposit and operating accounts. \$ 200,000 of these funds were covered by federal deposit insurance and Michigan law does not require collateralization of governmental deposits.

Total Columns on Combined Statements - Overview

Total columns on the combined statements are captioned "memorandum only" to indicate that they are presented only to facilitate analysis. Data in these columns do not present financial position, results of operations, or changes in cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

Whiteford Township Notes to Financial Statements (Continued) June 30, 2006

2) Changes in Fixed Assets

The following is a summary of changes in the general fixed assets account group for the fiscal year:

group for che	riscar year.				
	Balance			Deletions/	/ Balance
	6/30/05	Ado	ditions	Retirement:	s6/30/2006
Land	\$ 189,849				\$ 189,849
Building	1,423,988				1,423,988
Equipment	451,822		4,042		455,864
Vehicles	838,301				838,301
Total General					
Fixed Asset	\$ 2,903,960		4,042		9 2,908,002
Additions to	General				
Fixed Asset	s:				
From Gene	ral Fund	\$	4,042		

3) Interfund Receivables, Payables, and Operating Transfers

Individual fund interfund receivables and payables.

	Interfund <u>Rec</u> eivables	Interfund Payables	
General Fund Special Assessment	\$ 4 18,503 502		
Special Revenue Fund Trust and Agency Fund		\$ 415,501 3,504	
	\$ 419,005	\$ 419,005	

Total interfund net operating transfers for the fiscal year ended June 30, 2006 were as follows:

	Transfer In	Transfer Out
General Fund Special Revenue Fund - Road Fund/Fire Fund Debt Retirement General Fixed Asset Account Group	\$ 189,008 147,224 4,042	\$ 340,274
	\$ 340,274	\$ 340,274

Whiteford Township Notes to Financial Statements (Continued) June 30, 2006

4) Notes Payable & Commitment

The township has entered into \$ 554,691 of contracts for certain road improvements to be funded through a county road commission bonding. The township has contractually effectuated unsecured notes with the county road commission to pay interest semiannually and principal annually on these notes.

Fiscal Year Ending	Principal Due	Interest Rate Per Annum
6/30/2007 6/30/2008 6/30/2009 6/30/2010 6/30/2011 6/30/2012 6/30/2013	65,000 65,000 65,000 65,000 65,000 65,000	3.25% 3.38% 3.63% 3.88% 4.00% 4.00%
Total	455,000	

Finance Lease - dated September 28, 2004, \$271,492 original amount, annual installments of \$76,776.87 including interest at 5.12% per annum, due March 15, secured by 2004 American LaFrance Pumper Fire Truck.

Debt matures as follows: Deferred Interest Portion

March-07	67,719	9,058
March-08	70,613	6,164
March-09	73,630	3,146
Total Lease Payments	211,962	18,368
Total Notes/Lease Payable	666,962	685,330 with interest

5) Commitments & Subsequent Events

The township has entered into \$ 554,691 of future road and maintenace contracts. In August 2004 the township voters approved a 1 mil road maintenance & improvements levy and a 1 mil fire protection levy for the fiscal years through the year 2008. For the year 2006 of such levy, 1 mil raises approximately \$ 180,337. As stated in note 4 above, to provide additional funds for these commitments, the township has entered into \$ 455,000 of unsecured notes to the county road commission payable over ten years.

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
LAWS AND REGULATIONS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Board of Whiteford Township

We have audited the general purpose financial statements of Whiteford Township, as of and for the year ended June 30, 2006, and have issued our report thereon dated September 22, 2006.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to Whiteford Township, is the responsibility of the Township's management. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of the Township's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests indicate that, with respect to the items tested, Whiteford Township complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Township has not complied, in all material respects, with those provisions.

This report is intended for the information of the Township Board, management, and the Department of Treasury. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

David W. Walters, PC

I hable Pr.

September 22, 2006

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Board of Trustees Whiteford Township Monroe County, Michigan

We have audited the general purpose financial statements of Whiteford Township for the year ended June 30, 2006, and have issued our report thereon dated September 22, 2006.

We have conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit of the general purpose financial statements of Whiteford Township, for the year ended June 30, 2006, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The Township officials are responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

We noted that the tax collections were not always remitted to all of the respective agencies within the prescribed 10 business days after the first and fifteenth day of each month of collecting activity. These amounts not remitted timely were very small and were not an issue with the applicable agencies.

We did not find any other matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

In addition to the above comment concerning internal control we also have the following comment:

1. Cash deposited at one financial institution in excess of \$100,000 on demand deposits and \$100,000 in savings and C.D.'s will not be covered by FDIC insurance, therefore, additional or full coverage could be retained through investing Township funds in additional institutions.

This report is intended solely for the information and use of the Whiteford Township Board, management, and others within the administration. If any questions arise concerning our recommendations or the implementation thereof, we would be pleased to assist in what ever capacity you may require.

We sincerely thank the Whiteford Township officials for their excellent assistance and cooperation in the conduct of the audit. Thank you for the opportunity to provide these services to the Whiteford Township.

David W. Walters, PC

September 22, 2006